

SCHOOL OF MANAGEMENT, FUDAN UNIVERSITY

GRADUATE EXCHANGE FACT SHEET 2025-2026

Fudan SoM Campuses & Contact



Guoshun Campus No. 670 Guoshun Road, Shanghai, China



Zhengli Campus No. 558 Zhengli Road, Shanghai, China

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Nomination & Application

ENTRY

Prospective students are required to meet the follow qualifications:

REQUIREMENTS

- To be on graduate or above level
- To be officially nominated by one of Fudan SoM's partner schools
- In good academic standing

Note: We accept exchange students holding a Chinese passport.

DEADLINES

Term

Fall (Master & MBA)

Spring (Master & MBA)

Nomination Deadline

March 31, 2025

October 07, 2025

Application Deadline

April 30, 2025

October 31, 2025*

**or a later date we will specify in our email to the students.*

APPLICATION

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MATERIALS

Upon nomination period finished, students will receive the instructions for online application by email.

1. Complete the application through international exchange student online portal of Fudan University.
2. Other Supporting Documents Required:

Copy of Passport Page, Profile Picture, Copy of Degree Certificate, Official Transcript, Resume / C.V.



Exchange Academic Overview

TERM DATES

Fall Term: August 31, 2025 – January 10, 2026 (Masters and MBAs)

Spring Term: February 22, 2026 – July 4, 2026 (Masters and MBAs)

Flexible Exchange: Modular course (4 days) or half-semester course (2 months)

Exchange students have the flexibility to choose their length of stay, ranging from 1-2 weeks to an entire semester, or anything in between, based on their course selection. The exact length of exchange semester varies from student to student, according to their course and exam schedule. Students are encouraged to make their return flight arrangements after they confirm the exam date with class professors.

ORIENTATION

International Student Orientation is mandatory for exchange students, hosted by the International Exchange & Cooperation Office of Fudan SoM. The orientation will usually be held in late August/early September for Fall Term and late February/early March for Spring Term, i.e. one week before the class begins.

It is strongly recommended that students arrange to be in Shanghai one week prior to classes starting in order to attend the orientation, complete registration, arrange accommodation, and become familiar with the surroundings.

COURSE LOAD

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CREDITS

Exchange students usually take between 2 and 6 courses per semester. MBA/Graduate-level courses are usually 1, 2 or 3 Fudan credit(s).

- 1 Fudan credit = 18 contact hours
- 1 contact hour = 45-minute classroom period

Most half-semester courses run 3.5 hours weekly for 7 weeks, plus a 2.5-hour exam. This totals 27 classroom hours (36 contact hours), equaling 2

Fudan credits. 4-day module courses include four 7-hour classes and 3.5 hours of teamwork & final assignment (around 42 contact hours), generally equal 2 Fudan credits.



COURSE OFFERINGS

Course offerings vary from year to year. The course list will normally be available two months prior to the start of each term by email to the exchange students.

Most exchange courses are taught in English. exchange students with Chinese proficiency may enroll in available Chinese-taught electives (if offered). Please note that most courses will be delivered in person, though 1 or 2 courses might be offered online only.

COURSE

REGISTRATION

PROCESS

The online course selection will normally start one month prior to the start of each term.

All exchange students must select courses via the online platform of their Fudan SoM Student Portal, following a first-come, first-served rule.

Note: Some courses may have specific work experience requirements. If a course hits its enrollment capacity, students cannot select it online and must email the academic advisor to join the waitlist.

Additionally, Fudan SoM reserves the right to cancel courses that do not meet the minimum enrollment.

COURSE ADD/DROP Adding a Course

POLICY During the online course selection period, students can add courses with available seats via their Student Portal. Adding courses after this period requires approval from the academic office.

Dropping a Course

During the online course selection period, students may drop courses via their Student Portal. Once online registration ends, students can apply for course dropping at least one month prior to the class start date in order to waive academic penalty (without receiving the grade of F) by submitting an email with a valid reason to the exchange coordinator at fdms_iec@fudan.edu.cn.

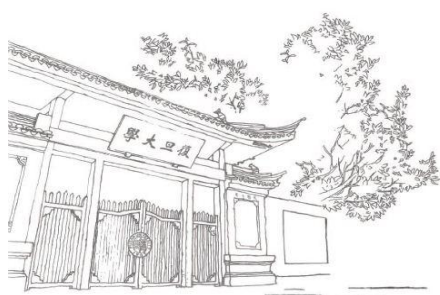
COURSE WAITLIST Students seeking to join the waitlist for a fully enrolled course must send an email request to the exchange coordinator at fdms_iec@fudan.edu.cn within the deadline noticed by email.

CLASS ATTENDANCE Class participation is mandatory and counts toward the course grade. Students must notify the TA or professor in advance if they need to be absent—travel reasons will not be accepted as an excuse. Auditing courses is generally not permitted.

EXAMINATIONS Exchange students who meet the minimum 70% class attendance requirement are eligible to take final exams. Final assessments—either written exams or project presentations—may be held during the course's last session or the week following it.

Students must confirm exam dates with professors before planning their return trips; air ticket bookings will not be accepted as an excuse to miss exams.

| GRADING | Grades | A | A- | B+ | B | B- | C+ |
|---------|--------|--------|-------|-------|--------|-------|-------|
| | 100 | 90-100 | 85-89 | 82-84 | 78-81 | 75-77 | 71-74 |
| | | C | C- | D | D- | F | |
| | | 66-70 | 62-65 | 60-61 | Re-sit | <59 | |

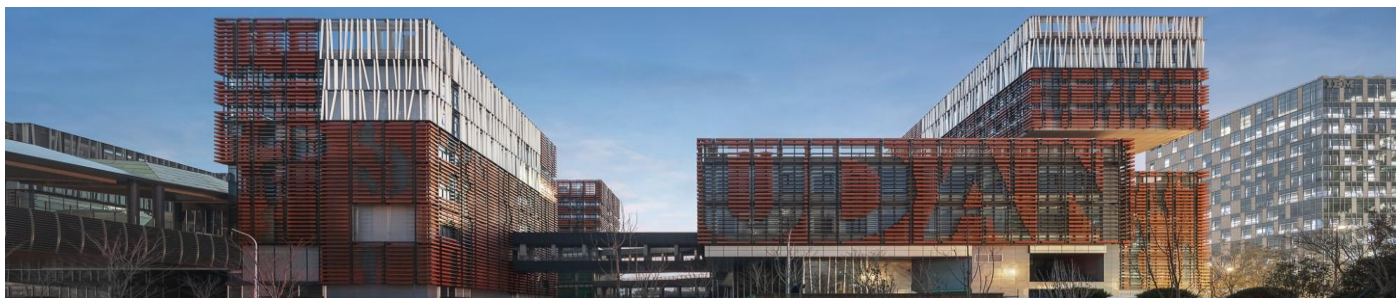


- Percentage of students who are graded A or A- shall be less than 30% of a class;
- Percentage of students who are graded B and above (including B, B+, A- and A) shall be less than 70% of a class;
- Percentage of students who are graded C and above (including C, C+, B-, B, B+, A-, A) shall be less than 90% of a class;
- Percentage of students who are graded below C- (including C-, D, and F) shall be at least 10% of a class;
- D- is graded for those who pass their re-sit examination only.

TEXTBOOKS The cost of textbooks is not included in tuition. Exchange students should purchase their own copies.

OFFICIAL TRANSCRIPTS An unofficial transcript can be requested for no charge via Fudan SoM Student Portal. It does not bear the Dean's stamp, and can be downloaded from the Portal.

Official transcripts are issued approximately 6 to 8 weeks following the end of the term. Official transcript in digital version will be sent to student's home coordinator's email, along with the e-certificate. Hard copies will only be provided upon request.



Practical Information

VISA & RESIDENCE PERMIT

All exchange students are required to obtain an X1 or X2 visa, based on their study periods. Upon acceptance, Fudan International Student Office (ISO) will issue a JW201/JW202/DQ Form for students to apply for their visa at local Chinese Embassy or Consulate. Semester-long exchange students will receive X2 visa, which is issued to those who study in China for a period of no more than 180 days. Most students receive single entry on their X2 visa, which means that students cannot leave the Chinese mainland during the exchange semester (one additional entry is usually allowed during the semester). Students who do exchange for one academic year may receive X1 visa, which is issued to those who intend to study for more than 180 days. X1 visa holders need to apply for residence permit within 30 days of arrival in the country.

ESTIMATED EXCHANGE EXPENSES

| | |
|----------------------|------------------------------------|
| Housing: | RMB ¥4,000-6,000/month |
| Meals: | RMB ¥ 50-100/meal |
| Mandatory Insurance: | RMB ¥ 400/semester |
| Transportation: | RMB ¥ 2-4 for bus, ¥ 3-7 for metro |
| Personal Spending: | RMB ¥ 2,000/month |

**Please note that student expenses vary based upon choices on housing and personal lifestyle.*



HOUSING

Students can apply online for on-campus international student dorms. Please check Fudan [ISO webpage](#) for detailed information on on-campus accommodation.

Due to very limited on-campus rooms, it is highly recommended that exchange students should prepare for their own housing arrangements off-campus. Exchange coordinator will share off-campus housing platforms and tips with students before the term begins. Both Fudan SoM Guoshun campus and Zhengli campus are a few blocks away from Fudan Handan main campus. Fudan SoM Guoshun campus is located in the middle of Wujiaochang metro stop and Guoquan Road metro stop at Line 10, near Fudan University metro stop at Line 18. Fudan SoM Zhengli campus is located near Jiangwan Stadium metro stop at Line 10.

STUDENT SERVICES

The International Exchange & Cooperation Office will assist exchange student with communication matters, offers resources for them to navigate student life at Fudan SoM. Students are highly encouraged to join the orientation activities, and many other talks and lectures on campus. The University dining halls, libraries and gyms are open to exchange students holding a campus card.

EXTRA CURRICULARS

All exchange students are very welcome to join all kinds of student events on/off-campus throughout the semester. The exchange office will introduce featured programs opened to exchange students during the orientation session. Reminders for registration will also be sent to students via email and WeChat.

Besides those featured activities hosted by the School, exchange students are encouraged to actively participate in any event that align their interest and goals, to showcase their unique strengths and make a positive impact, or just for an experience and for fun.



INTERNSHIP OPPORTUNITIES

Exchange students are allowed to apply for a work permit in order to do off-campus unpaid internship during their exchange semester. Please consult the exchange coordinator to get more details regarding required documents and procedures. Kindly note that students holding S visa cannot apply for one additional entry, meaning that students cannot leave Chinese mainland with S2 visa.

CAREER RESOURCES

Fudan SoM career services open to all exchange students. Exchange students are welcome to join campus talks, professional lectures, career fairs and recruitment events. They also have access to online data and resources that help them discover options for their career, gain experience to prepare for the future.

INTERNATIONAL EXCHANGE OFFICE AT FUDAN SOM

Director: Ms. Stephanie Xu, lihuaxu@fudan.edu.cn

Assistant Director: Ms. Lin Yan, yanlin@fudan.edu.cn

Undergraduate Exchange: Mr. Harry Huang, huanghai@fudan.edu.cn

Graduate Exchange: Ms. Lin Yan (*until a new coordinator is appointed*), fdms_iec@fudan.edu.cn

General Inquires: fdms_iec@fudan.edu.cn

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